

9 July 2014

Dear Mr. Eziakonwa-Onochie,

Subject: PPG - UGANDA- Integrated Landscape Management for Improved Livelihoods and Ecosystems Resilience in Mt Elgon PIMS No. 4634 - ATLAS BU: UGA10 - Proposal No.: 00082107 - Project No.: 00091166

I am pleased to delegate to you as the UNDP Resident Representative the authority to sign the Initiation Plan for the above-mentioned Project Preparation Grant (PPG) / Programme Cooperation Budget (PCB) on behalf of UNDP, and to commence development of the main project. The Initiation Plan, which amounts to a total of US\$ 50,000, has received its final approval in accordance with the established GEF procedures (CEO approval letter attached for ease of reference).

I am also pleased to provide a summary of the next steps in the process and to outline, for your easy reference, the mandatory GEF-specific project financial and results management requirements. In addition, a number of Advisory Notes have been prepared to support the implementation of Initiation Plans and UNDP supported GEF funded projects. These can be found in the UNDP-GEF Programming Manual at http://intra.undp.org/gef.

Next steps and mandatory GEF-specific requirements:

1. <u>Issuance of Authorized Spending Limit (ASL)</u>: To facilitate a quick start to the PPG/PCB, once the Initiation Plan is signed, please kindly ensure that the Atlas-generated Annual Work Plan (AWP) based on the Total Budget and Annual Work Plan in the attached document, along with a copy of the signed cover page, is sent to Ms. Alice Ruhweza, Regional Technical Advisor (RTA) in Addis Ababa.

Any proposed budget revisions should be forwarded to the UNDP RTA together with a clear explanation of the changes proposed as any significant changes require review and approval. In addition, please note that UNDPGEF is not in a position to increase the project budget above the amount already approved by the GEF Council. Therefore, any over-expenditure on this project would have to be absorbed by other Country Office resources.

2. GEF-specific project management requirements:

 Any changes with respect to the objectives of the initiation plan will have to be discussed with and approved by the RTA, as they will have to be reported to the GEF.

Mr. Ahunna Eziakonwa-Onochie Resident Representative UNDP Kampala Uganda

304 East 45th Street, New York, New York 10017 USA, Tel: 1 212 906 5143, Fax 1 212 906 6998, www.undp.org1

- The final project document and annexes must be ready by 30th June 2015 as outlined in the Initiation Plan. The RTA will advise you of the expected timeline for submission of the final project document for the purpose of internal UNDP clearance prior to submission to the GEF Secretariat.
- All efforts should be made to completely commit the GEF PPG resources by the time the project
 document is submitted to the GEF for CEO endorsement. A report on the use of the PPG resources is
 included in Annex C of the GEF CEO Endorsement template.
- If the PPG activities and resources have not been fully completed/committed by CEO endorsement, the same reporting table must be submitted with the first project implementation report (APR/PIR) due one year after project document signature.
- This preparatory phase must be operationally completed in Atlas once the main project is endorsed by the GEF CEO. Financial closure should follow within 12 months, but preferably within the same calendar year.
- In order to accord proper acknowledgement to the GEF for providing funding, full compliance is needed with the GEF's Communication and Visibility Guidelines (the "GEF Guidelines"). The GEF Guidelines can be accessed at:
 http://www.thegef.org/gef/sites/thegef.org/files/documents/C.40.08 Branding the GEF%20final 0.p
 http://www.thegef.org/gef/sites/thegef.org/ge

In concluding, I would like to assure you of UNDP-GEF's and my personal commitment to a successful implementation of the Initiation Plan. The RTA is at your disposal for advice and technical support. Should you have any concerns or questions, please do not hesitate to contact me.

Yours sincerely,

Adriana Dinu

UNDP-GEF Executive Coordinator and Director a.i.

cc: Mr. Abdoulaye Mar Dieye, Assistant Administrator and Bureau Director Ms. Alice Ruhweza, UNDP-GEF Regional Technical Advisor, Addis Ababa, Ethiopia Mr. Onesimus Muhwezi, Team Leader/Head, Energy and Environment Unit UNDP Country Office-Uganda

at: http://intra.undp.org/branding/useOfLogo.html.

Annexes

Annex 1 CEO approval letter for PIF



Naoko Ishii CEO and Chairperson

May 22, 2014

Ms. Adriana Dinu GEF Executive Coordina or United Nations Develops ent Programme One United Nations Plaz; 304 East 45th St. FF Bldg., 10th floor New York, NY 10017

Dear Ms. Dinu:

I am pleased to it form you that I have approved the medium-sized project concept detailed below, I have also approved you request for project preparat on grant.

Decision Sought:		Project Identification Form (PIF) and Project Preparation Grant (PPG) Approval
GEFSEC ID:		5718
Agency(ies):		UNDP
Agency ID:		4634 (UNDP)
Focal Area:		Multi Focal Area
Project Type:	WHEN ARREST STATES	Medium Size Project
Country(ies):		Uganda
Name of Project:		Integrated Landscape Management for Improved Livelihoods and Ecosystem Resilience in Mount Elgon
Indicative GEF Project	irant:	\$1,620,320
Indicative Agency Fee:		\$153,930
PPG Grant:		\$50,000
PPG Agency Fee:		\$4,750
Funding Source:	-	GEF Trust Fund

1818 H Street, NW • Washington, DC 20433 • USA Tel: +1 (202) 473 3202 • Fax • 1 (202) 522 3240 E-mail: gefero@thegef.org www.thegef.org

Ms. Adriana Denu

May 22, 2014

This PIF and PPC approval is subject to the comments made by the GEF Secretariat in the attached project review document. It is also based on the understanding that the project is in conformity with GEF focal areas strategies and in line with GEF policies and procedures. Please submit your final medium-sized project document for my providing later than 12 months after PIF approval.

Sincerely.

Naoko Ishii Chief Executive Off cer and Chairperson

Attachment: Copy to:

GEFSEC 'roject Review Document Country C serational Focal Point, GEF Agencies, STAP, Trustee

GEF BD 5118 - Image and Landse by Management for Improved Livelitosels and Fernystein Revitience in Mount Figure

Annex 2: Project Cycle Management Services

Stage	Country Office	UNDP/GEF at regional and global level
Project Development	 Coordination, management and financial oversight of UNDP Initiation Plan Discuss management arrangements Project Document: Support project development, assist proponent to identify and negotiate with relevant partners, cofinanciers, etc. Undertake environmental and social screening of project before PAC. Ensure Environmental and Social Screening Procedure (ESSP) documentation is signed by the Resident Representative or Chair of PAC meeting and attached as Annex to the Project Document. Review, appraise, finalize Project Document. Negotiate and obtain clearances and signatures – Government, UNDP, Implementing Partner, cofinanciers, etc. Coordinate LPAC and document meeting decisions. Respond to information requests, arrange revisions etc. Prepare operational and financial reports on development stage as needed. 	 RTA and PA role: Assist in preparation of UNDP Initiation Plan Technical support, backstopping and troubleshooting. Support discussions on management arrangements Facilitate issuance of DOA RTA role: Sourcing of technical expertise. Verification of technical reports and project conceptualization. Guidance on SOF expectations and requirements. Negotiate and obtain clearances by SOF Respond to information requests, arrange revisions etc. Quality assurance and due diligence.

Key UNDP/GEF management performance indicators/targets for Project Development:

- 1. Time between PIF approval to CEO endorsement for each project:
 - Target for GEF trust fund project: FSP = 18 months or less, MSP 12 months or less.
 - Target for LDCF and SCCF: FSP/MSP = 12 months or less.
- Time between CEO endorsement (or PAC for non GEF funded projects) to first disbursement for each project:
 - Target = 4 months or less

As per UNDP POPP with additional SOF requirements where relevant.
304 East 45th Street, New York, New York 10017 USA, Tel: 1 212 906 5143, Fax 1 212 906 6998,
www.undp.org5

Annex 1 GEF CEO Approval Letter



Naoko Ishii CEO and Chairperson

May 22, 2014

Ms. Adriana Dinu GEF Executive Coordina or United Nations Develope ent Programme One United Nations Plaza 304 East 45th St. FF Bldg., 10th floor New York, NY 10017

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1818 H Street, NW • Washington, DC 20433 • USA Tel: +1 (202) 473 3202 - Fax: +1 (202) 522 3240 E-mail: gefcco@thegef.org www.tbegef.org Ms. Adriana Dinu

- 2 -

May 22, 2014

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Naoko Ishii Chief Executive Off cer and Chairperson

Attachment: Copy to:

GEFSEC *roject Review Document Country C perational Focal Point, GEF Agencies, STAP, Trustee

GEF ID 5718 - Integrated Landsc. se Management for Improved Livelihoods and Ecosystem Resilience in Mount

Annex 2: Summary of Consultants Financed by the Initiation Plan

	Consultant	Area of specialization	Fund source
1	International consultant and team leader		GEF
2	Local consultant	Natural resources Management and project planning, monitoring and evaluation	GEF

INITIATION PLAN FOR A GEF PROJECT PREPARATION GRANT (PPG)



Country: UGANDA

Integrated Landscape management for improved livelihoods and ecosystems resilience in Mt Elgon

Relevant UNDAF Outcome: Vulnerable communities, government, civil society and private sector are sustainably managing and utilizing the environment and natural resources for improved livelihoods and to cope with the impact of climate change. **UNDAF Indicator**: Number of Disaster risk profiles developed.

Relevant CP/CPAP Outcome (s) and Indicator (s): (1) Capacity of selected institutions strengthened for sustainable environment and natural resources management as well as climate change adaptation and mitigation and increased sustainable production in selected sub sectors, particularly benefiting women and youth, national and local institutions capacitated to develop, implement and monitor pro-poor and MDG responsive policies/strategies (2) increased sustainable production in selected sub sectors, particularly benefiting women and youth, national and local institutions capacitated to develop, implement and monitor pro-poor and MDG responsive policies/strategies. CPAP indicator: Number of ENRM, CC mitigation and adaptation initiatives implemented.

Relevant UNDP Strategic Plan 2014-2017

Outcome1: Growth and | Development are inclusive and sustainable, incorporating productive capacities that create employment and livelihoods for the poor and excluded.

Outcome 5: Countries are able to reduce the likelihood of conflict and lower the risk of natural disasters including from climate change

Project Objective: To empower communities in Mount Elgon to manage their production landscapes in an integrated manner for improved livelihoods and ecosystem resilience.

Expected Project Outcome (s) and Indicator (s):

- 1. Reduced land degradation: indicator: About 29,800 ha in 3 degraded districts and increased carbon sequestration or reduction in emissions.
- 2. Enhanced local capacities for enforcement of sustainable forest and land management and climate change mitigation in the Mt. Elgon Landscape: indicator: a 25% increase in the UNDP-GEF Capacity Development Scorecard
- 3. Improved land management reversing ecosystem degradation: indicator:, Decreased soil erosion and increased fodder production on about 29,800 hectares
- 4. Improved forest cover: Indicator: About 5,000 ha through assisted natural regeneration and reforestation in forests and agroforestry

Project Output(s).

- Integrated Land Use Plans made for SLM uptake in 3 districts and system for monitoring and enforcement of the land use plans in place
- Ordinances / Bye-Laws on soil and water conservation measures to be applied in sloping areas developed and implemented
- Sustainable Land Management and Climate Change Mitigation mainstreamed into District Development Plans
- Individual Farm plans and SFM activities implemented in 3 districts and 5000 ha reforested for sustainable fuel wood harvesting
- Soil erosion monitored at select sites in Manafwa district and 2000 ha of land put under conservation agricultural practices
- A Monitoring system established to estimate emission reductions and monitor carbon sequestration in line with country agriculture NAMA
- Communities collectively engaged and capacitated to implement SLM to reverse land degradation
- Best Practice guidelines developed, disseminated and training conducted in the 3 districts

Program Period: July 2014-June 2015

Programme Component: Energy and Environment

PPG Title: Integrated Landscape management for improved livelihoods

and ecosystems resilience in Mt Elgon

ATLAS Project ID: 00091166 PIMS Project ID: 4634 Duration: 1 year

Management Arrangement: NIM

Total budget: 55,000 USD

o GEF 50000 USD

O UNDP 5000 USD

AGREED BY UNDP RESIDENT REPRESENTATIVE / UNDP DIRECTOR:

Almaz Gebru UNDP Country Director Kampala Uganda Signature

16/07/2014 Date: (Month, day, year)

Brief Description of Initiation Plan

Project preparation will be initiated by recruiting an international consultant with experience in designing GEF supported projects to lead the process and finally consolidate information generated into a standard UNDP/GEF project proposal document. Funding is requested to implement activities that are critical to preparation of the Medium Size Project. The work to be covered involves detailed studies and analysis that will result in feasible and cost effective strategies to improve livelihoods and ecosystem resilience in Mt. Elgon through an integrated landscape management approach.

The Main project components are: 1) Baseline data collection and information gap analysis to provide a better understanding of the constraints that impend Mt. Elgon ecosystem resilience. 2) Pre-feasibility studies for the proposed climate smart agriculture and GHG emission reducing practices. 3) Developing a project strategy, logical framework and Budget; including capacity assessment of implementing institutions to define roles and responsibilities during project implementation; financing and quantified indicators against which the project success will be evaluated. These activities will inform effective and efficient implementation of the project and ensure sustainability of results.

In order to build capacity, increase ownership and ease implementation of the project, multistakeholder taskforce that includes national and district level actors will be established to support the consultants. The Taskforce shall;

- a) participate in project development workshops to support identification and filling of information gaps regarding the legal/ policy or institutional framework around SLUM and
- generate and provide baseline data concerning GHG emissions in the Mt Elgon area through partnering with other government, communities and non-government agencies,
- c) Identify specific activities to be undertaken in order to achieve the overall project objective within the context of the existing legal frame works.
- d) Review and validate consultant baseline reports and project strategy
- e) Mobilise co- financing commitment letters
- f) Provide guidance and ensure policy and technical consistency of the project document preparatory actions.

District Local Governments from the proposed project areas shall be engaged to mobilize the Multi-stakeholder Forum for Mt Elgon and the Regional Climate Change Forum established through Mbale Territorial Approach to Climate Change (TACC) Project. District Local Government , National Agricultural Research Organisation and Ministry of Water and Environment will work together to select specific sites for demonstration of options to reverse land degradation, reduce GHG emissions and empower communities to integrate landscape planning and management into individual or community land use/farm plans.

This preparatory stage shall take advantage of working with groups already established under TACC project and NAADS program to establish demonstration sites where community learning can occur. District Local Governments will lead the participatory process of developing community resource and land use plans with those groups and information generated from the demonstrations will inform proposal development by filling the crucial information gaps. From

the demonstration sites, baselines on soil erosion and fodder doverage will be established, soil erosion and GHG emission monitoring studies will be undertaken so that indicators of reduced emissions and increased sequestration can be verified with greater precision. Care shall be taken to ensure that demonstrations are done with groups already established under the NAADS program for community learning to occur, and for DLGs to have ground for the participatory process of developing the community resource and land use plans. Care shall also be taken to demonstrate the climate smart agriculture practices, covering a diversity of farms, large and small, uphill and downhill. This phase will also work with the UN Food and Agriculture Organisation to provide guidance on use of Land Degradation Assessment (LADA) tools in mapping degraded land, land use planning, positioning use of conservation agriculture where it will make most impact and to generate useful and detailed forestry statistics and land cover maps. Activities of the Government of Uganda investments in SLM which are expounded in the Agriculture sector Development Strategy, Investment Plan (DSIP) and Second National Development Plan (under preparation) will also inform this PPG phase. All other project partners and co-financiers will be involved in the project design phase through one-on-one consultations, in working group meetings, generation of required data, project development and validation of the final project proposal document.

The International (lead) and national consultant shall work together to coordinate the taskforce, and synthesize the information generated into a project proposal document. In addition, the lead consultant shall be responsible for preparing the final project document, addressing comments from GEF up to CEO endorsement.

Project Preparation Activities, Timeframe

The objective of the project preparation grant is to carry out ground work that shall inform preparation of the medium size project: Integrated Landscape Management for Improved Livelihoods and Ecosystem Resilience in Mount Elgon. The project document will be developed, prepared and submitted to GEF at the end of the information gathering and stakeholder consultation process, and will be accompanied by confirmation letters of co-financing. Project preparatory activities will take a maximum of 10 months.

This preparatory phase will be financed by a \$50,000 GEF grant and co-financed by UNDP and Government of Uganda partners participating in the project.

Three (3) major activities are envisaged during the PPG phase:

1. BASELINE DATA COLLECTION, INFORMATION GAP ANALYSIS AND FILLING, REGARDING THE LEGAL/POLICY ENVIRONMENT.

Some baseline data concerning the drivers of land degradation and GHG emissions in the Mt. Elgon region was collected during preparation of the PIF, but additional data is required to fully understand the status quo, design the project in the most appropriate and cost effective manner, and ensure that GEF support is provided only for incremental activities. Baseline data collection is relevant to both PIF components and financing will be provided to:

- a) Define the global environmental benefits from the land degradation focal area
- Analyse the clauses in the current land policy that allow the communities to utilize land in a sustainable way, establish the land tenure security levels and level of knowledge of

the tenure system by the communities, and give a detailed description of the legal baseline scenario with respect to land tenure security in the project area.

- c) Assess the bottlenecks hampering implementation of bye laws and carry out a gap analysis concerning local environmental ordinances and bye laws: they have clauses relating to use of steep land slopes: why are they not enforced and what are the processes for ensuring land tenure security
- d) Establish baselines on ecosystems degradation in the 3 districts e.g soil erosion and fodder coverage availability, size of degraded area, proportion of landscape that is deforested, and classify the degraded resources (land, water etc) according to the degree of degradation so that appropriate actions can be planned to take care of ecosystem values, ecosystem carrying capacity and long term resilience of the resource base
- e) Generate an exhaustive list of key stakeholders that must be involved in the project, and assess their capacities regarding the roles they should play in order to achieves the targeted outcome.
- f) Establish average arable land area per capita in the 3 districts, the proportion of population practicing soil conservation measures like terracing, maintaining soil cover, on-site burning, grassland conversions, managing forests and number of farmers clearing farmers per season, how much land is cleared per season, and the existing area of forest cover. In addition, establish which incentives (if any) exist to improve land use practices and the issue of communal land use and to what extent is it used, particularly in land clearing vis a vis land cleared by individuals.
- g) Establish causes of GHG emissions in the highlands, the current emission levels from livestock grazing, livestock manure, rice production, fertilizer use, burning of agricultural wastes, forest clearing and generate the indicators of decreased emission, and indicators of increased carbon sequestration e.g. from managed forests as sinks. In addition, verify the carbon sinking capacity of (1) *Grivellia robusta* (2) *Albizia* spp (3) *Maesopsis eminii* and identify a methodology for soil carbon conservation.

2. PRE-FEASIBILITY STUDIES FOR THE PROPOSED CLIMATE SMART AGRICULTURE AND GHG EMMISSION REDUCING PRACTICES.

As part of this project, up to 5000ha of forest cover shall be improved and 29,800 ha of degraded land brought under improved land use management to improve land productivity and reduce GHG emissions from natural resources utilization. This activity will provide an in-depth analysis of the feasibility of achieving the set targets and set recommendations as to how these schemes can most efficiently be implemented. The PPG phase will finance activities to:

- a) Establish the existing institutional frameworks and knowledge networks for addressing climate change challenges and realize mitigation potential in the region
- b) Identify individuals, groups, schools, churches and others with significant areas of land and willing to dedicate parts of their land for fuel wood/ timber trees, and forest blocks on private or communal land of sufficient size and condition that would support extensive carbon sinking if rehabilitated and managed well.
- c) Identify opportunities where interventions to reverse land degradation and reduce GHG emissions would provide maximum yields including reducing GHG emissions, and establish what system can be used to monitor and enforce the land use plans and instruction on soil and water conservation effectively.

- d) Establish modalities and resources required for individual village level land use planning that secures long term benefits to the individuals and reduces GHG emissions.
- e) As part of the project, demonstration sites will be established, and studies on soil erosion and GHG emission monitoring will be done so that indicators of reduced emissions and increased sequestration can be verified with greater precision. This will require knowledge of the socio-economic and cultural set up in the target districts, particularly with respect to decision making at household and village level regarding resource allocation and use. It will also require knowledge of the major SLM issues in each of the districts so that demos are located where they are most needed. In addition, identifying gender parity issues that the project needs to address in order to promote gender equality and empower women to increase the access to and control over production/natural resources will be done.

3. The project strategy, logical framework and Budget

The main elements of this component will be a (i) detailed strategy, including incremental cost effectiveness and a risks analysis, (ii) a detailed log frame analysis (iii) detailed budget; (iv) detailed monitoring and evaluation plan.

The activities will include:

- a) Detailing incremental cost analysis as per GEF guidance; precise definition of baseline projects, activities, budgets, goals and co-financial links to GEF outcomes, definition of GEF incremental value per outcome and output, presentation of results of the incremental cost analysis in matrices
- b) Preparing land degradation and climate change tracking tools in collaboration with other stakeholders.
- c) Quantifying and detailing a presentation of the global environmental benefits of the project, including GHG emissions reductions and growth of carbon stocks.
- d) Finalizing and ensuring stakeholder approval of the logical framework specifying the project goal, objectives, outcomes, outputs and corresponding activities, including success indicators as well as delineation of responsibilities and coordination mechanisms. Assessment of the social, economic, financial and environmental sustainability of proposed project activities, including gender aspects.
- e) Assessing alternatives to the project strategy and detailing the cost effectiveness of the preferred strategy and activities.
- f) Costing the expected project outcomes and outputs, identifying the co-financing sources and securing co-financing commitment letters.
- g) Assessing institutional capacity of implementing partners and developing execution arrangements
- h) Developing Terms of Reference for the key consultants /contractors to be employed on the project.

i)

Project Work plan

	Activity	Responsible party	Ti	me	fra	me	e (n	non	ths	;)				
			1	2	3	4	5	6	7	8	9	10	11	12
1	Developing the PPG document	UNDP	x							Ť	-			
2	Recruitment of consultants	UNDP	x	x						+				
3	Formation of Taskforce	MAAIF	Ĥ	X						-	+	-		
4	Baseline data collection and feasibility studies	Consultant			x	x	×	x	x	x	x			
5	Development of project proposal document	Lead Consultant				Α.	^	^	x	x	X			
6	Presentation of project proposal document to External Project Appraisal Committee	MAAIF/UNDP								, A	X			
7	Finalization of project document	Lead Consultant												
8	Submission of document to RTA	UNDP									X	V		
9	Submission of document to GEF Addressing GEF SEC Comments	RTA Lead Consultant										x		

Total Budget and Work Plan

1000	
Award ID:	00082107
Award Title:	PIMS 4634: Integrated Landscape management for improved livelihoods and ecosystems resilience in Mt Elgon
Business Unit:	UGA10
Project Title:	PIMS
Project ID:	00091166
Implementing Partner (Ministry of Agriculture, Animal Industry and Fisheries (MAAIF)

GEF Outcome/Atlas Activity	Implementing Partner	Fund	Donor	Atlas Budgetary Account Code	ATLAS Budget Description	Amount (USD) Year One	Total (USD)	Budget Note: (see Annex A)
LD3: Reducing pressures on natural resources from	MAAIF	62000	GEF	71200	International Consultants	14,000	14,000	
competing land uses in the	MAAIF	62000	GEF	71300	Local Consultants	8,000	8,000	
wider landscape	MAAIF	04000	UNDP	71600	Travel	2,000	2,000	
	MAAIF	62000	GEF	75700	Training, Workshops & Confer	3,000	3,000	
CC5: Promoting conservation	MAAIF	62000	GEF	71200	International Consultants	16,000	16,000	
and ennancement of carbon stocks	MAAIF	62000	GEF	71300	Local Consultants	6,000	6, 000	
	MAAIF	04000	UNDP	71600	Travel	3,000	3,000	
	MAAIF	62000	GEF	75700	Training, Workshops & Confer	3,000	3,000	
	Total GEF					20,000	20,000	
	Total UNDP					5,000	5.000	